How to pick up a pre-arranged capacity release

Go to the Tallgrass website and click on the interactive web site link at the bottom:



Welcome to Tallgrass Energy – a leading energy and infrastructure company with a start-up mentality that enables us to be nimble, collaborate creatively to solve customers' problems and say, "Yes, we can do that."



That will take you to the Tallgrass EBB:



Under Natural Gas Pipelines – Customer Activities – click on CONNECT

You will need to log into Citrix to access the CONNECT system.

Once logged in you will see the below:



Go to Screens – Bids – Bid Summary

	w	Screens	Maintenance	Win	dow Help		
m Edit View Screens M		Alloca Billing Busine	tions ess Associates)))		Links	
		Capac	ity Release		Award		ŀ
		Confir	mations	•	Award Ame	ndments	
P Navigation	e	Contra	icts	•	Bid.	_	F
Nominations		EDI		•	Bid Summa	ry	-
Flowing Gas		Invent	ory Accounts	•	Offer		F
Invoicing	nur	Locatio	ons	•	Offer Sumn	nary	
Capacity Release		Nomir	nations	•	Recall/Repu	ıt	h
Bids	Sur	Rates		•	Timeline Re	sults	ŀ
Bid		Sched	uling	•	Withdrawal	Summary	
🖁 Bid Summary	erer	System	n Setup	- + '	Additional Torms	Des Awaren Bidde	-
Awards Withdrawal Summ.	sting	System gs	n Setup	•	Additional Terms	Pre-Arranged Bidd	lei

Type in your offer number and hit retrieve:

	Bid		Links			Retrieve	More	All <u>H</u> elp	<u> </u>	Cancel		
Allocations Billing Business Associates	TSP	/ TSP Prop:	784256161	501	TSP Name:	RO	CKIES EXPRESS	PIPELINE LLC				
Capacity Release Confirmations Contracts	Offer	No:			Releaser / Releaser Prop					Releaser Name:		
EDI nventory Accounts	Rel S	it Date:	<u> </u>	•	Rel End Date:	P	_/	•				
Nominations Rates	Bid No	0:						Status:		<u>•</u>		
Scheduling System Setup	Loc (F	lec):			Loc Name (Rec):			Loc (Del):			Loc Name (Del):	
	Bids:	Canacity Rele	ase Status Loc (Del)	Loc Name	Max Offer Oty - Loc Bid No Bid	Oty Loc Bidder	Meas Basis D	esc Bidder Prop	Rate Bir	d Bidder Name	Pot May Trf Pate Bid Bidder Re	Term St Bidde
	1	Capacity Nete	42717		12 000 46482	12 000 62424062	8 MILLION BTUPS	19129	S 0.09	000 TENASKA MARKETING VEN		11/30/
	2	AW	42717		12,000 46483	12.000 62424062	8 MILLION BTU'S	19129	\$ 0.09	000 TENASKA MARKETING VEN	TUR 11/29/2018	11/30/
	3		42717		12,000 46486	12.000 62424062	8 MILLION BTU'S	19129	S 0.10	000 TENASKA MARKETING VEN	TUR 12/1/2018	12/31/
	4	AW	42717		12,000 46489	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.10	000 TENASKA MARKETING VEN	TUR 12/ 1 /2018	12/31/
	5		42717		12,000 46614	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.12	000 TENASKA MARKETING VEN	TUR 2 / 8 /2019	2 /15/
	6	AW	42717		12,000 46615	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.12	000 TENASKA MARKETING VEN	TUR 2 / 8 /2019	2 /15/
	7		42717		12,000 46616	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.13	500 TENASKA MARKETING VEN	TUR 2 /16/2019	2 /28/
	8	1	42717		12,000 46617	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.13	500 TENASKA MARKETING VEN	TUR 2 /16/2019	2 /28/
	9	AW	42717		12,000 46618	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.13	500 TENASKA MARKETING VEN	TUR 2 /16/2019	2 /28/
	10	AW	42717		12,000 46684	12,000 62424062	8 MILLION BTU'S	19129	\$ 0.05	000 TENASKA MARKETING VEN	TUR 3 / 2 /2019	3/8/
	11	AW	42804	OVRTHRUS/R	40,000 45331	40,000 05512256	8 MILLION BTU'S	1983		MARATHON OIL COMPANY	100.00% 5 / 1 /2014	12/8/
	12	AW	42804	OVRTHRUS/R	1,000 45423	1,000 96861331	0 MILLION BTU'S	5365	\$ 0.45	000 WMRE OF OHIO-AMERICAN,	LL 6 / 1 /2015	6 /30/
	13	AW	42804	OVRTHRUS/R	40,000 45603	40,000 11363750	3 MILLION BTU'S	3723	\$ 0.01	500 CONCORD ENERGY LLC	7 / 1 /2016	7 /31/
	14	AW	42804	OVRTHRUS/R	40,000 45604	40,000 11363750	3 MILLION BTU'S	3723	\$ 0.01	470 CONCORD ENERGY LLC	8 / 1 /2016	10/31/
	15		42804	OVRTHRUS/R	40,000 45799	40,000 11363750	3 MILLION BTU'S	3723	\$ 0.01	470 CONCORD ENERGY LLC	11/ 1 /2017	12/ 8 /
	16	AW	42804	OVRTHRUS/R	40,000 45800	40,000 11363750	3 MILLION BTU'S	3723	\$ 0.01	470 CONCORD ENERGY LLC	11/ 1 /2017	12/ 8 /
	17		42804	OVRTHRUS/R	50,000 47904	11,500 11693624	8 MILLION BTU'S	10382	\$ 1.67	000 ECO-ENERGY NATURAL GA	5, 11/ 1/2020	3 /31/
	18	AW	43039	PEPL/REX AU	10,000 9	10,000 95719454	MILLION BTU'S	1510		ENSERCO ENERGY LLC	11/6/2013	11/30/
	19	AW	43039	PEPL/REX AU	3,000 45302	3,000 95719454	MILLION BTU'S	1510		ENSERCO ENERGY LLC	12/ 1 /2013	12/31/
	20		43039	PEPL/REX AU	4,000 45307	4,000 95/19454	MILLION BTU'S	1510		ENSERCO ENERGY LLC	1/1/2014	1 /31/
	21	AW	43039	PEPL/REX AU	4,000 45308	4,000 95/19454	MILLION BTU'S	1510		ENSERCO ENERGY LLC	1/1/2014	1/7/
	122	AW	43039	PEPL/REX AU	3,500 45310	3,500 95/19454	MILLION BTU'S	1510		ENSERCO ENERGY LLC	1/8/2014	1/8/

The offer will pop up in the table below:

ROCKIES EXPRESS PIPELINE LLC -	TALLGRASS CONNECT - AI	NTHJEN1 [QPTM_PRD.TEP_PRD_QPTM4	10 - TEP] - [(501) Capacity Release I	Bid Summary]				- 8 ×
System Edit View Screens	Maintenance Window	Help						<u>_8×</u>
1 X 16 16 4 ?								
(501) TSP Navigation 🗙	Bid	Links	Ret					
Allocations Billing Business Associates	TSP / TSP Prop:	784256161 501	TSP Name:	ROCKIES EXPRESS PIPELIN	NELLC			
Confirmations Contracts	Offer No:	2430	Releaser / Releaser Prop:	004773586	18061	Releaser Name:	COLUMBIA GAS OF OHIO, IN	IC.
EDI	Rel St Date:	10/ 1 /2020	Rel End Date:	10/31/2020 💌				
Locations Nominations Rates	Bid No:			Statu	15:			
€ Scheduling € System Setup	Loc (Rec):		Loc Name (Rec):	Loc (Del):		Loc Name (Del):	
	Bids:							
	Capacity Rele	ase Status Loc (Del) Loc Name Ma	Coffer Qty - Loc Bid No Bid Qty Lo	c Bidder Meas Basis Desc Bi	dder Prop Rate Bid	Bidder Name Po	ct Max Trf Rate Bid Bidder Rel T	erm St Bidder Rel
	1 AW	44422 COL GAS/REX	120 48081 12	0 963966069 MILLION BTU'S 10	332 \$ 9.12500		10/ 1 /2020	10/31/2020
	L.						1	×
Nav (Notices) K) Inv								
Links >								
For Help, press F1								NUM

Double click on the first line as identified above

This will take you into the bid screen:

ROCKIES EXPRESS PIPELINE LLC	- TALLGRASS CONNECT - ANTH	UEN1 [QPTM_PRD.TEP_PRD_QPTI	M410 - TEP] - [(501) Capaci	ity Release Bid]				_ & ×
System Edit View Screens	Maintenance Window Hel	p						<u>_ = ×</u>
(501) TSP Navigation	Bid	Links <u>R</u> etrieve	Validate <u>U</u> pdate	Submit Withdraw	Help Cancel			
Allocations	TSP / TSP Prop:	784256161 501	TSP Name:	ROCKIES EXPRESS PIPELINE LLC				
Business Associates	Bid No:	48081	[] N->		Post Date	/Post Time:	9 /26/2020 2 :05:59 PM	_
	Offer No:	2430			Status:		ORIGINAL	- -
EDI	Bidder Rel Term St:	10/ 1 /2020	Bidder Re	l Term End:	2020 Cycle:		j 1	
Rates	General Detail Contingen	cy Approval						
	Releaser/Releaser Prop:		Releaser Name:	COLUMBIA GAS OF OHIO, INC.	Bidder Less Qty Desc:	BIDDER WILL NOT A	CCEPT AN AWARD FOR LESS	
	Bidder/Bidder Prop:		Bidder Name:		Rtn Addr/Rtn Addr Prop:			
	Bidder Contact:			Rtn Addr Contact:			Affil:	NONE
	Bidder Phone:			Rtn Addr Phone:			Bid Rec Date/Bid Rec Time:	9 /18/2020 2 :52:00 PM 💌
	Bidder Fax:	() ·		Rtn Addr Fax:	() •		Prearr Bid:	1 II BIDDER IS THE PREA
	Bidder E-mail:		<u> </u>	Rtn Addr E-mail:			SICR Ind:	N II NO 💌
	Stand-aln Bid Desc:	STAND-ALONE BID.	•	Assoc K:]	Repl SR Role Ind:	RETAIL CHOICE
							IBR Ind:	No - the release does not L 💌
							Mkt Based Rate Ind:	NO
	No Stand-alp Bid T&C		Terms/Notes:		Terms/Notes - AMA:		Terms/Notes - Storage:	
		A	THE RATE ASSOCIATE					A
			RATE ARRANGEMENT	BETWEEN THE RELEASING				
			PROVIDER. IN ADDITIO RECEIPT/DELIVERY PO	DN TO THE PRIMARY DINTS IDENTIFIED IN				
			POINTS IN ZONE 3 ARE	T NO. 950015, ALL RECEIPT E ELIGIBLE PROVIDED THAT				
		*	EAST-TO-WEST AND O ZONE 3. ADDITIONAL				-	v
♦ Nav (Notices) K) Inv])			
<u>⊥</u> inks ▶								
For Help, press F1	1							NUM

Be sure to review each tab in the offer as identified above

ROCKIES EXPRESS PIPELINE LLC - System Edit View Screens	TALLGRASS CONNECT - ANTH Maintenance Window Hel	UEN1 [QPTM_PRD.TE	P_PRD_QPT	M410 - TEP] - [(501) Capacity	/ Release Bid]						
X 🖻 🛍 🎒 📍		r										<u></u>
(501) TSP Navigation	Bid	Links	<u>R</u> etrieve	Validate	Update	Submit	Withdraw	Help	<u>C</u> ancel			
Allocations	TSP / TSP Prop:	784256161	501	TSPI	Name:	ROCKIES EXPR	ESS PIPELINE LI	.C				
Business Associates Capacity Release	Bid No:	48081		[] N→					Post Da	ate/Post Time:	9 /26/2020 2 :05:59 PM	•
Confirmations Contracts	Offer No:	2430							Status:		ORIGINAL	•
EDI E-SE EDI E-SE Inventory Accounts	Bidder Rel Term St:	10/ 1 /2020	•		Bidder Rel 1	Term End:	10/31	/2020	Cycle:		1	•
Nominations Rates Scheduling	General Detail Contingent	cy Approval										
E System Setup	Releaser/Releaser Prop:			Releaser N	ame: CO	LUMBIA GAS OF	OHIO, INC.	Bidder	Less Qty Desc:	BIDDER WILL NOT	ACCEPT AN AWARD FOR LESS	
	Bidder/Bidder Prop:			Bidder N	ame:			Rtn Addr/F	Rtn Addr Prop:			
	Bidder Contact:					R	tn Addr Contact:				Affil:	NONE
	Bidder Phone:					F	tn Addr Phone:				Bid Rec Date/Bid Rec Time:	9 /18/2020 2 :52:00 PM 💌
	Bidder Fax:	() -		-		F	tn Addr Fax:	[) -		Prearr Bid:	1 II BIDDER IS THE PREA
	Bidder E-mail:			ſ		F	tn Addr E-mail:	Ē			SICR Ind:	N II NO 💌
	Stand-aln Bid Desc:	STAND-ALONE	BID.	•		A	ssoc K:	Г			Repl SR Role Ind:	RETAIL CHOICE
									_		IBR Ind:	No - the release does not ι ▼
											Mkt Based Rate Ind:	NO
	No Stand-aln Bid T&C:			Terms/Note:	r.			Terms/	'Notes - AMA:		Terms/Notes - Storage:	
			A	THE RATE BEING REL RATE ARR SHIPPER A PROVIDER RECEIPT/C RELEASIN(POINTS IN THE RESU	ASSOCIATED EASED IS SUE ANGEMENT B ND THE TRAM IN ADDITION ELIVERY POIN CONTRACT ZONE 3 ARE E LTING TRANS	WITH THE CAP, BJECT TO A DISI ETWEEN THE R NSPORTATION S N TO THE PRIMA NTS IDENTIFIED NO. 950015, ALL ELIGIBLE PROVI PORTATION PA	ACITY COUNT ELEASING ERVICE RY IN RECEIPT DED THAT IH FLOWS				<u> </u>	×
			Y	EAST-TO-W ZONE 3. A	EST AND OCI	CURS ENTIREL'I LIGIBLE DELIVER					V	-
Nav ∧ Notices ∧ K ∧ Inv Links ►												
For Help, press F1												NUM

Click Update | Then click Validate | If no errors received click Submit

As long as no errors were received the capacity should award after 15 – 20 minutes and an email will be sent to the pre-arranged bidder, identified in the offer, of the replacement contract number.

If errors are received or issues arise while picking up capacity, contact the contracts Hotline at 303-763-3399 and someone will assist with the process.